

**COMMUNITY HIGH SCHOOL OF VERMONT  
FACULTY MEETING MINUTES  
Montpelier Elks, Montpelier, VT  
November 29, 2012**

**Approved**

**PRESENT:** Charity Baker, Cara Berryman, Jack Carson, Jeff Cassarino, Kathi Cassidy, Susan Chelton, Susan Chiefsky, Wade Cole, Chris Cosgrove, John Cross, Matt D'Agostino, Sean Dobbin, Pauline Dwyer, Alan Frost, Laurette Garrand, Barb Hagen, Harmony Harriman, Lisa Harrington, Mary Beth Heiskell, Dan Hescoock, Marlena Hughes, Mike Jenzen, Dan King, Mike Lacoss, Dana Lesperance, Tod Lessard, Paul Major, Troy McAllister, Mo McIntyre, Jan Noskey, Broni Plucas, Mary Poulos, Nick Rulon, Bob Salzman, Sheila Sayah, Len Schmidt, Bobbi Shutts, Jeanne Smith, Angie Stewart, Bill Storz, Sharon Strange, Dave Strong, Chad Thompson, Scott Tomlinson, Peter Van Wageningen, John Vorder Bruegge, Tom Woods

**ABSENT:** Dennis Bonanza, Jim Candon, Jerry Fortin, Mary Koen, John Long, Eric Marchese, Mary Nelson, Wilhelmina Picard, Claire Swaha, Tatum Tomasi

**Approval of Prior Meeting Minutes**

**John Cross moved to approve the meeting minutes of October 25, 2012. Susan Chelton seconded the motion. The minutes were approved.**

**Students**

**Using the Habits of Mind to Analyze Literature: Not Your Typical Response to Literature, by Wade Cole.**

Wade created a HOM workbook curriculum worth one credit for HOM in social studies or voc, .25 credit for reading and .25 credit in writing for a total of 1.5 credits. Wade shared his curriculum through a PowerPoint presentation and emailed a copy to everyone.

There was also a discussion about the integration of HOM into all course curriculums.

**School**

**Commit to Kids Video – Annual Training: 30 minutes**

Due to unforeseen circumstances, the video was not available. Troy gave an impromptu presentation from the DCF website [http://dcf.vermont.gov/stepup/act\\_one\\_schools](http://dcf.vermont.gov/stepup/act_one_schools).

**PREA (Prison Rape Elimination Act) – Jen Sprafke and Wendy Yoder – Annual Training: 90 minutes**

Jen and Wendy presented a PowerPoint training.

## **Campus**

### **Technology**

Charity announced that Choices 2013 has yet to be released and our 2012 membership will be disabled/expired over the weekend. Information will be shared as soon as the new version becomes available.

Make sure surveys are completed for the Technology Plan.

Charity, Sean, and Dan Hescocock put together and shared a PDF with links from VT Fest. A copy of the presentation with links is being sent to all via email.

### **Faculty Governance**

Len updated the faculty on the progress of recommendations that were brought before the faculty and approved at the last meeting. Recommendation # 1 below has been sent to the Administrators for approval and recommendation #2 has been sent to the Policy Committee with additional amendments and procedural clarification.

- 1) Recommendation: Revise the CHSVT policy on page five: *B – Policy Development and Adoption* to align with the bylaws for the Faculty Governance Committee adopted by the full faculty.
- 2) Recommendation: Revise the CHSVT policy on page 19: *C – Suspension/Expulsion Policy* regarding non-suspension of students to include separate policies for our U23 students working on diplomas and students who are over the age of 23 and/or have diplomas.

There is a vacancy on the committee. Please contact the Faculty Governance Committee if you are interested.

## **Announcements**

December 13<sup>th</sup> will be the next faculty meeting and will also be the holiday celebration. The food list will be divided the same way as last year. An idea for the Yankee Swap is that gifts be Vermont products and that the price be kept under \$15.

The Administrators are still working on obtaining a contract with Dr. Mahesh Sharma to conduct a math training. The training would consist of two to three days of learning the techniques and one day of direct classroom instruction. More information to follow.

There was a brief discussion about concerns that there is too much time out of the classroom for teachers and some teachers feeling a disconnect with their students as a result.

Mo updated the faculty on the ERP (Employee Self Service Expansion Project). A plan to go live in March will be preceded with mandatory training of all employees. More information to follow.

Mo also reminded faculty to keep an eye on their campus budgets as money is tight this year with over half the budget already spent and still seven months left of the fiscal year.

Lynn Haas is an educator in Vermont who is interested in learning more about HOM. Lynn presented a micro-lab in which she asked the following questions: 1) How do you know if HOM is helpful/successful? And, 2) What ideas do you have for how we might assess our work? The room was divided into groups of four to brainstorm and report out and Lynn collected the information. She is hoping to use the information to broaden her understanding of HOM.

The meeting adjourned at 2:00 p.m.

Respectfully Submitted,

Sheila Sayah