

**COMMUNITY HIGH SCHOOL OF VERMONT/CORRECTIONS EDUCATION
FACULTY MEETING MINUTES
Montpelier Elks, Montpelier, VT
October 31, 2013**

Approved

CHSVT Present: Charity Baker, Cara Berryman, Jim Candon, Jack Carson, Jeff Cassarino, Kathi Cassidy, Susan Chelton, Chris Cosgrove, John Cross, Lindsay Dakers, Sean Dobbin, Pauline Dwyer, Jerry Fortin, Alan Frost, Laurette Garrand, Barb Hagen, Harmony Harriman, Lisa Harrington, Mary Beth Heiskell, Dan Hescock, Marlena Hughes, Molly Humphrey, Dan King, Mike Lacoss, Tatum LaPlant, Dana Lesperance, Tod Lessard, John Long, Sarah Loveless, Paul Major, Eric Marchese, Troy McAllister, Jan Noskey, Wilhelmina Picard, Broni Plucas, Mary Poulos, Nick Rulon, Bob Salzman, Sheila Sayah, Bobbi Shutts, Jeanne Smith, Angie Stewart, Bill Storz, Sharon Strange, Claire Swaha, Chad Thompson, Scott Tomlinson, John Vorder Bruegge

VCI Present: Barry Allen, Mike Carbonneau, Lenny Chase, Mark Duquette, Ryan Fletcher, Doug Lounsbury, Mike Place, Dennis Poulin, Marshall Rich, Steve Maxfield, Jerry Schartner, John Trenholm

PREA Presenters Present: Wendy Yoder and Greg Young

Approval of Prior Meeting Minutes

Barb Hagen moved to approve the meeting minutes of September 26, 2013. John Cross seconded the motion. The minutes were approved.

Welcome and Updates – Wilhelmina

Wilhelmina introduced Mike Carbonneau as a new Correctional Foreman and truck driver for VCI, Lindsay Dakers as a new Vocational Coordinator teaching Culinary at Southern State, and Molly Humphrey as a new Correctional Instructor working with Eric Marchese in Bennington.

Troy and Dana conducted interviews this week for the Burlington street campus and have offered the Correctional Instructor position to Ben Irish. Ben accepted the position and has an anticipated state date of December 2nd.

Mark Duquette has been nominated to represent the New England region of correctional industries at the NCIA (National Correctional Industries Association) annual training conference being held in New Orleans in April.

Wilhelmina has been spending many days working on an audit for the Office of Civil Rights. They are looking at our 504 practices. The new student handbook will also be included in the report.

Bobbi shared some information about the Vermont Humanities Council and some of the projects that her students have been working on. Bobbi urged every campus to take advantage of what the Vermont Humanities Council has to offer.

PREA Training and Report Writing – Wendy Yoder and Greg Young

Wendy and Greg provided mandatory training about PREA (Prison Rape Elimination Act) which also includes inappropriate sexual behaviors between inmates, between state employees, or between inmates and state employees. They also provided training on completing reports that need to be filed in any of these incidences occur. You can find the PREA directive on the DOC website. The directive # is 409.09

LSB Elections – Mary Poulos

There are three openings on the Local Standards Board. Dan King, Bill Storz, and John Vorder Bruegge volunteered for the positions. **Jim Candon entertained a motion to vote for all three on one slate. Barb Hagen seconded the motion. The motion was approved.** Dan, Bill and John will fill the three vacant positions.

Mandatory Reporter – Troy

Troy reviewed the policies and procedures for mandatory reporting of sexual abuse, current or past, that is reported to anyone who is employed at CHSVT.

Habits of Mind Certification Plan Update – Dana

The link below is to the new HOM International website. CHSVT is being recognized in a new book that is being released. <http://www.habitsofmindinternational.com/store/home.php>

Dana presented a PowerPoint about the “7 Principles of Integration” – what it means to be a mindful school.

Each region was grouped together and given the task of “refining our principles” and reporting their highlights to the group as a whole. Consistency and sharing of resources were key points of the activity.

Student Survey

Troy shared initial results of the student survey asking for suggestions for school colors and a school mascot. Results will be finalized in a few days after everyone has sent in their surveys.

The meeting adjourned at 2:40 p.m.

Respectfully Submitted,

Sheila Sayah