

INTERIM REVISION MEMO – VT Department of Corrections

TO: All Staff

FROM: Andrew A. Pallito, Commissioner

Recommended by: Dale Crook, Director of Community Corrections, Re-entry, and Classification

DATE: June 1, 2012

RE: Deletion of #371.17 *Offender Contact Standards for Field Services Programs* and New Interim Procedure on Response Supervision Contact Standards - Field

The development of new Administrative Directive #430.10, *Risk Management Supervision*, which is effective June 1, 2012, replaced parts of current Administrative Directive #371.17, *Offender Contact Standards for Field Services Programs*. What was left were instructions for those offenders not on Risk Management, but under what is now called Response Supervision.

The attached new Interim Procedure, *Response Supervision Contact Standards - Field*, in conjunction with *Risk Management Supervision*, replaces the current #371.17. As of June 1, 2012, #371.17 dated 12/30/02 is superseded.

On the effective date of this Memo (June 1, 2012), all staff supervising probation and parole cases on Response Supervision will be required to monitor offenders by the standards and the specific program expectations set forth in the Interim Procedure. District Managers will establish local procedures to comply with this.

Managers will ensure that the Interim Procedure replaces #371.17.

Cc: Lisa Menard; John Murphy