

EMERGENCY RULE**STATE OF VERMONT
AGENCY OF HUMAN SERVICES
DEPARTMENT OF CORRECTIONS****: 409****Subject: Searches****Effective Date: Review and Re-Issue Date:****Supersedes: Policy 367
Dated 9/1/98 APA Rule Number:**

Recommended for approval by: Jacqueline Kotkin, Assistant Director/ Correctional Services		Authorized by: Richard C. Turner, Acting Commissioner	
	1/16/03		1/16/03
_____ Signature	_____ Date	_____ Signature	_____ Date

1. Authority:

1.1. This Policy is authorized by Title 28 V.S.A., Chapters 1, 3, 5, 6, 7, 9 and 11.

2. Purpose:

2.1. The purpose of this State of Vermont Policy is to outline the framework to utilize searches of individuals, objects and physical spaces in order to maintain safety, order and security at correctional facilities and to provide supervision of those persons placed on furlough, supervised community sentence and probation or parole.

3. Applicability/Accessibility:

3.1. This Policy applies directly to Department of Correction's staff and the [offenders](#) under their supervision and control. Anyone may access a copy of this Policy.

4. Policy:

In order to implement searches of individuals, objects and physical spaces the Department will promulgate Directives covering:

1. Searches

2. Alco-Sensors
3. DNA Testing
4. Offender Drug Testing
5. [Inmate](#) Correspondence
6. Inmate [Mail](#)
7. Safe Mail Handling

5. Training Method:

The Director of Security & Supervision has the responsibility and authority to develop and deliver training connected with the performance of the duties outlined in the 409 series.

6. Quality Assurance Processes:

Please refer to Directives 409.01 through 409.07.

7. Financial Impact:

7.1. The duties associated with these directives are carried out almost exclusively by security staff. These duties are performed on a regular, scheduled basis and on an as needed basis. Costs associated with this Directive are factored into each work site's budget.

8. Responsible Director and Draft Participants:

8.1 The drafting of this Policy was coordinated by John Murphy, Hearings Administrator. Feedback solicited from Department employees was considered and incorporated into this document when deemed appropriate.

8.2 The Director of Security & Supervision is responsible for this series.